**Big Local SW11**

**Minutes of Partnership Committee Meeting**

**Thursday 15 March 2018**

**10.30 am at Providence House**

Present:

Stephen Holsgrove

Helen Garforth

Marlene Price

Donna Barham

Charlene Brown

Senia Dedic

Jane Eades

Sharon Grant

Syeda Islam

Robert Musgrave

Wendy Speck

Helen Taylor

Also present: David Stone

**Next Meetings – 10.30 am Providence House:**

Thursday 14 June

Thursday 20 September

**AGM:** TBA Evening Venue TBC

1. **Apologies for absence**Apologies for absence were received from Tessa Strickland
2. **Minutes of the Partnership Meeting of 7 December 2017**The Minutes were agreed as a true record.
3. **Matters Arising Not on Today’s Agenda**There were no Matters Arising.
4. **Declaration of Interest**There were no Declarations to be considered.
5. **List of AOB**There was no request for any items to be added under Any Other Business**.**
6. **Register of Interest**Stephen again reminded that we must complete the Register of Interest and copies were handed to those who did not complete theirs.

1. **Finance**Our budget is currently underspent. Robert advised the meeting that the LTO’s management fee is difficult to determine due to a 6-month variance in month ends. Providence’s ½ year management fee would be based on the April to October and for the year it would be November to March. Sharon wondered whether we still have a contingency fund and if the fee can be taken out of this. However the Management Fee can only be determined based on actual spending. Robert further advised that Providence House’s final accounts have been sent to Syeda and Local Trust.  
     
   Marlene, on behalf of the Falcon Road Festival, requested BLSW11’s contribution to this year’s Festival. This was approved by all present. [**Post Meeting**: funding received].
2. **Falcon Road Festival**The Festival’s Committee agreed that the theme will be Our Community, Our Family. There are 4 members of the Partnership who are members of the Planning Committee. This year we are slightly ahead in planning compared with previous years. We are looking at increasing our activities and have already had enquiries from potential stallholders. The Committee needs a member of the Partnership to take a lead on the manning of and the activities within the BLSW11 marquee.   
     
   Marlene then stated that she has approached Taylor Wimpey, the development partner on the Winstanley/York Road Regeneration, who have promised a contribution.  
     
   Stephen then comment that in summary he felt that the Festival has grown and that more and more people are involved. He reminded us that this is a 10-year Community project.
3. **Intergenerational Project**  
     
   Wendy informed those present that they have not had a recent meeting but that the current project is going well. There are 2 members of the Partnership on the Committee but more are needed and the plans are to carry on with the project.  
     
   Wendy further stated that there are several groups doing intergenerational projects – St Peter’s, Kambala and some are starting to expand but Wendy is not sure if there are progressing into forming new groups.  
     
   Jane commented that we do not have a record of who is doing what and where so that we can identify groups and where they are. She further stated that she was having difficulty in forming relationships with the warden at the Sheltered Home due to the frequent staff changes.  
     
   Senia then stated that KLS was doing intergenerational work. Our project has now expanded and linked with Kambala, Doris Emerton and St Peter’ s and on 11 April they are going to Homleigh Court. She then said that all the details are on our website.

Jane commented that it was not where but that projects are being run when schools are in progress and there are several individuals that we know we are not able to reach.   
  
Falconbrook School has done an intergenerational project and Charlene stated that Caius House recently did an event with Harmony Dance and linked in with KLS which was successful and well enjoyed.

1. **New Grants**Community Voices have not yet met but an email was sent out to their committee and they need to agree what needs to be done and what agreements will be needed. There are several projects that they could get involved in such as Electric Car charging points.   
     
   On Green Spaces WBC is currently on a consultation exercise many of which are protected by bye-laws.  
     
   Railway Tunnels: Falcon Road– some work has been published and we appreciate we do not have the power to control this but we can influence decisions.  
     
   Small Grants: Last project was launched on 1 November 2017 and the interim report is on the website. Not had any feedback yet Sharon is asking for approval to carry on as we are and that they are also looking at projects with no funding. This were no objections to continuance of the Small Grants Projects.  
     
   Jane commented that she has become aware that there are now many grant awarding trusts, and Senia wondered whether with the upcoming election if there were any requests for political projects. The Panel confirmed that there were none.  
     
   Following a query Sharon confirmed that the Panel made a conscious decision not to look at any past projects and did not look at any historical data.   
     
   Perhaps we need to change to seed funded projects. Jane fully support Small Grants, but she feels that we need to make it abundantly clear that it is seed funding. Wendy informed the meeting that networking may be useful as she is aware that the Battersea Community Fund organises local funders. The Panel has recruited a new member, but they do need a larger pool of members.  
     
   Stephen reminded us that there will be some projects where grant funding decisions will cause some distress.
2. **Strategic Partnership**  
   Robert reported on the prospective timeline of this project which is rich in potential with the 5 partners. However, the proposed name of the group is causing a bit of confusion. There is a suggestion that it should not be a geographical name but something more inspirational.  
     
   There were lots of discussions and questions and from this we were advised that the strategy is the funding that Strategic Partnership has access to (own and BLSW11) is to be maximized by match funding to lever in for the benefit for the community. It is very early days and while we have a sense that there is a lot of energy and relationships we may be taking some risk. There is no doubt that there may be some benefits or duplication, but we need clarity on if we do not have a decision in what scenario would this be made without coming back to the Partnership.   
     
   Helen G suggested that we need to do some action planning and nail what the relationship is between the partners. She saw that the vision is aligned to our vision, but we need to consider how we communicate, how it will benefit residents in the patch may be difficult to determine so the group will need to come up with a strategy. Communications needs to be improved.  
     
   Marlene stated that whenever we have a project where a map is going to be displayed that we must not section it from the rest and that the full area map must always be used.
3. **Community Fitness**Jane advised the meeting that the project is now completed. The final report will be coming to the June meeting. She was however disappointed with the take up within the project.   
     
   **Not on the Agenda – Outreach Support Worker**  
     
   David will retain control of project and will tweak it if he deems it necessary. The Support Worker has been contracted on a 6-month basis and has so far surpassed what she has done, within the budget. She is compiling a state of the sector report and which will be useful references.  
     
   Sharon then stated that she did not feel that we needed an outreach worker and that she did not see the JD and there appears to be a lot of crossover[[1]](#footnote-1). Marlene then said that it must be remembered that we are all volunteers with a limited amount of time and we do need the support. Our Outreach Worker has been appointed as a foot soldier to go out into the patch to research what organisations are around. Jane felt disappointed that we did not have more applicants interested in coming through for the position.  
     
   Robert confirmed that the project is budgeted for 1 year and we are currently underspent but only contracted for 6 months as we were unsure how the project will pan out. Stephen reminded the meeting that our worker’s role is to build relationships. This is a long-term project and relationships take time. We will not get this done in 6 months and although he senses some frustrations there is only limited time we have budgeted for the support worker. Helen G then stated that as a group we are light on paid support.  
     
   We now need approval to continue with the Outreach Worker for another 6 months and approval was needed to authorize our LTO to extend this contract for another 6 month. This was approved by 10 members present with Sharon abstaining from the vote. The extension of the Outreach Worker’s contract was then approved.
4. **Long Term Planning**Helen G then stated that every Big Local Area has periods of difficulty and between now and October we need to prepare and finalise a new Plan. For the community we should identify needs and act, for the residents how to increase skills and confidence and overall identify the needs of the area so that the people feel it is a better place with an aim of removing barriers to preventing people from realizing their potential. We should consider who is engaged, involved or benefitting; who we are losing/making groups and who we are missing. Do we continue as we are, or stop, do things differently or start again and try a new way.  
     
   We then held a brainstorming session which Helen facilitated.  
     
   Stephen then stated that today we had 11 in attendance, David is supporting us with Andrea’s assistance, there are lots of engagement and passion and we will need to take it to another level. We do need to look at our strategy for your Year 3 Plan.
5. **Any Other Business**  
     
   There were no matters tabled.
6. **Dates of next meeting**Our next meetings are all at 10.30 am at Providence House:
   1. Thursday 14 June 2018
   2. Thursday 20 September 2018

1. The post of an Outreach Worker was presented to the Partnership at their meeting on 16 March 2017. It was then agreed at the Meeting on 15 June 12017 and the appointment was made in September 2017. [↑](#footnote-ref-1)