**Minutes of BigLocalSW11 PC Meeting 6.2.20**

**1. Attendance :**

Stephen Holgrove, Robert Musgrave, Wendy Speck, Donna Barham, Syeda Islam, Senia Dedic, Tessa Strickland, Jennie Fortune, Marlene Price, Amardeep Kainth, Felli Ubralti, Lisa Idrisa, Helen Taylor, Mario Desouza

Apologises: Kate Stock

**2.Minutes of the meeting of 14.11.19**

These were accepted with minor amendment from Stephen, submitted to the meeting- ie. Change international to intergenerational subcommittee which Wendy Speck chairs.

**3. Matters Arising**

Stephen explained how the Executive Committee has been formed to implement the actions agreed upon by the PEC, and referred the meeting to the **Terms of Reference**, which were agreed

The PEC is concerned with the Strategic overview, the Big Picture etc

The Executive Committee sorts out the details and makes sure that things get done.

Stephen explained that it was the difference between Material and Non Material changes, which would be added to the terms of reference

Therefore

Material changes affect outcomes, significant changes to delivery and budget – and these come back to the PEC

Non Material changes include small decisions but do not affect the outcomes, budget or significantly change delivery of our Strategic Plan and these can be made by the EC

**4. Communications**

a) Helen presented slides about understanding the way we as a BigLocalSW11 had evolved and communications within the Committee.

A paper had been circulated prior to the meeting about how communications worked and were being improved, which included minutes being sent out quickly after the meetings, work on the website and communicating together eg Alliance, ourselves and Battersea Together

b) the meeting then looked at the development of the local network of individuals and organisations and how working with others enable us to mobilise resources, expertise etc to make the community stronger. Tracking the journey of this to show how the work of ourselves and the Alliance and our 3 year plan all came together. Developing our Community Network was key and now money was going to be coming from the local developers, to match fund projects from our three year plan, which amounted to over £120,000 per year. This would go through the Alliance for work such as Youth Voice, Volunteers etc, and it was only through bidding via the Alliance that we were able to get the money

Robert explained how this will work and will include discussions with our the EC. It is funding in order to fulfil our programme

Where the filling posts are concerned, it was agreed that that residency in the local community should be considered as desirable and taken into account when appointing. Nevertheless priority would be to get the best practitioner for the job

**5. Budget**

Robert presented the budget and the Local Trust has now been asked to forward money over to be able to fulfil our programme in the coming year

**6. Current Projects**

**a) Alliance and Battersea Youth Voice**

The report had already been circulated. This would be a Youth led network, not currently covered in present groups and aiming at young people not already involved. There will be a **full time worker**, based at Caius, but covering the whole area. The Alliance fine tuned this and we have now got match funding.

This was ratified by the PEC

**b) Intergenerational Report**

This was circulated prior to the meeting. Wendy explained next steps, including setting up a Battersea together type networking meeting to get all those with experience in the area together. This will be organised by the intergenerational committee. Extra people on this from the PEC also include Senia, Felli and Donna. And it is hoped that others from the local community can be involved, even if not voting members

This will hopefully be pulling together a fragmented area of work.

It was agreed that this networking continue with its findings being presented at the next meeting.

**c) Small grants**

See report circulated by Donna. This charted our progress so far, but going forward will be linking towards loneliness etc – ie the main aims on .our strategy. We want to make it as accessible as possible and people can be helped to fill in a grant form

It was also proposed that a Sharon Grant Fund was set up, following the death of the previous chair of the small grants committee. This would be a subsection of grants

Donna explained how we could get to get with the Alliance to ask others to match fund and could both use a small a mount of grants money to lever more in, plus do some fundraising.

It was agreed that this approach should be explored further and presented at the next meeting.

d) Falcon Road Festival

The original date was 27th June, but now changed to 4th July, because of clashes with various other events.

The Committee asked for the release of £15000 towards the cost in the plan and **this was agreed**

**7. Support Worker/consultant**

David’s contract had been with an increase in fees.

**8. Outreach worker post**

A job description has been done previously. **It was agreed** to go ahead with this

**9. New members on the PEC**

New members were given the opportunity to speak, say which committees they wanted to be on etc

**AOB**

1. Code of conduct was raised – Helen to look into this
2. Amardeep raised the fact that we were missing out on opportunities on local offers and support. She agreed to send us particularly useful e-mails on relevant events etc