**Big Local SW11**

**Minutes of Partnership Committee Meeting**

**Thursday 2 May 2019**

**9.00 am at Providence House**

Present:

Stephen Holsgrove

Helen Garforth

Marlene Price

Donna Barham

Senia Dedic

Syeda Islam

Robert Musgrave

Tessa Strickland

Wendy Speck

Helen Taylor

Vicky Shepherd

Also present was David Stone

**Next Meetings –Date and timing to be confirmed**

1. **Welcome and Apologies for absence**Stephen in his Welcome stated how pleased we all were to have Helen back supporting us.   
     
   Apologies for absence were received from Charlene Brown, Jane Eades and Sharon Grant.
2. **Minutes of the Partnership Meeting of 24 January 2019**The Minutes was agreed as a true record.
3. **Matters Arising out of the Minutes**There were no Matters Arising that is not on today’s Agenda.
4. **Declaration of Interest**Both Robert and Helen (T) – declared their interest as part of the Alliance.   
     
   Helen (G) then stated that she was very pleased to be back supporting us. She then informed us that there was a Big Local Reps meeting the previous day and gave us an update and that there is a transition process at the moment as Local Trust is taking the Reps back in house. They are working on bringing more staff in to support the Partnerships and that the perception is that the longer members sometimes find the process frustrating, but the newer ones find it exciting. She then stated that there are 3 places for every BL partnership to BL’s events which replaces the Spring events. It will be held on Friday evenings to Saturday afternoons. All expenses are paid but that the next one is in Nottingham. She asked us all to ensure that we are signed up to the Newsletter which can be accessed through the Local Trust website.   
      
   Helen also stated that she will circulate 2 reports **[Post Meeting: Helen circulated it by email 9 May]**
5. **Implementation of the 3 Year Plan**

Stephen stated that the implementation of our 3 year plan is the main part of today’s Agenda and this will be led by Helen. He also stated that we are fortunate that we have the experience of David and that for about 2 years ago his thoughts were how we can leverage more funding. Unfortunately this was not communicated clearly.   
  
Aaron incorrectly stated at the York Gardens meeting a sum of £500k for the Alliance Project. What we have committed to is £25k. The £500k includes several of our projects, Small Grants, Intergenerational, Alliance, leveraging off 5 organisations and influencing the priorities and leveraging off them. We are not giving money to these organisations but buying their time and to deliver our priorities. However we must accept that there is a risk that this will not work so we must weight up the risk vs reward. Our risk is £25k for 3 years and it is probably worth taking the risk.  
  
He had asked Helen (G) to help us with these opportunities so that we can take them into another level.  
  
Helen then suggested we form ourselves into how long we have been part of the project down to the newest arrivals and for the newer group to think how does it feel to be coming in. We were then divided into 3 groups of Sad/Glad/Looking Forwards.

Strategic Priorities: Mental Health, Isolation and the Environment,

Approach: Partnership working, bringing in more money and resources, local people and organisations

**Vehicles** **Support**

Alliance Volunteers

Intergenerational Communications

Falcon Road Festival Engagement

Grants Governance

Other

Helen than ran a workshop and the notes were circulated by Helen on Thursday 9 May

We then agreed that a panel of Stephen, Marlene, Tessa and Senia will meet to bring those not at present at the meeting.

1. **Current projects Assessment and Evaluation**We then agreed that a panel of Stephen, Marlene, Tessa and Senia will meet to bring those not at present at the meeting.   
     
   We agreed that the following will have oversight and scrutiny for the following groups  
   Alliance: Stephen, Syeda, Jane Eades, Wendy and Robert  
   Intergenerational: Wendy, Marlene, Donna and Senia  
   Grants: Sharon, Tessa, Donna and Helen  
   Festival: Marlene, Robert, Senia & Donna  
     
   Stephen then stated that we need to communicate better between the key people of these groups. We also agreed that as Stephen needs support we will have a communication group to help Vicky
2. **Preparation for our AGM**We then discussed breaches where members were not complying with our Code of Conduct and we asked Stephen to take this up on our behalf. Marlene was also asked to send our Code of Conduct to Helen **[Post Meeting: Done]**We agreed to hold our 1st meeting in July and our AGM an evening in July, possibly Wednesday 3 July at either Kambala or Providence House and we agreed that Providence House may be more convenient. A governance group of Marlene, Syeda and Vicky to arrange.  
     
   We need to devise a process of getting more people involved but not to have numbers for numbers sake but to have people who can offer skills and commitment.   
     
   We thought that it may be a good idea to have a social and invite those people who have already expressed an interest to meet and get a little insight. We agreed that Helen (T) will organise and canvass for dates.
3. **Any Other Business**
   * **Renewal of our Insurance:**  Marlene stated that this year’s premium is exactly the same cost as last year. We agreed to the renewal.
   * **Grant to the Festival:** We agreed to give the Festival their annual grant.
   * **Little India Street Party:** All are invited to Little India’s Street Party being held in Cabul Road on Saturday 19 May between the hours of 2-5 pm.  
       
     There were no other matters tabled.
4. **Date of next meeting**The next meeting will be held in early July as well as the AGM and will be circulated.