**Big Local SW11**

**Minutes of Partnership Committee Meeting**

**Thursday 15 June 2017**

**10.30 am at Providence House**

Present:

Stephen Holsgrove

Helen Garforth

Marlene Price

Donna Barham

Senia Dedic

Jane Eades

Sharon Grant

Syeda Islam

Robert Musgrave

Tessa Strickland

Wendy Speck

Helen Taylor

Also present: David Stone

**Next Meetings – 10.30 am Providence House:**

Thursday 14 September 2017

Thursday 7 December 2017

**Other Important dates**:

**AGM:** TBA Evening Venue TBC

1. **Apologies for absence**An apology was received Charlene Brown.
2. **Minutes of the Partnership Meeting of 16 March 2017**The Minutes were agreed as a true record.
3. **Matters Arising Not on Today’s Agenda**There were no Matters Arising that would not be on today’s Agenda.
4. **Declaration of Interest**No declarations were declared.
5. **List of AOB**Discretionary Fund**.** This item will be discussed instead of Item 8 Financial Processes**.**
6. **Register of Interest**All members were again reminded that it is important that this Register is completed and returned.

1. **Appointment of Outreach Worker**  
     
   Marlene reported that we have interviewed 2 candidates and we felt that one would be the best fit for the role. It is proposed that the role will start on 1 September 2017 for an initial 6 month period that could be renewed. The individual has come through the Building Futures prorgamme. The other individual has not yet been informed. The next stage, post today’s meeting, would be to write to offer the position and if they are still willing to accept then we will write to the other candidate and formerly offer the role. David suggested that perhaps the individual could support perhaps 1 day a week over the summer. **Post Meeting: Both candidates written to, the preferred candidate has accepted the position. An offer was made to attend the Falcon Road Festival on 1 July and perhaps meet the rest of the Partnership Executive. It would not be practicable for them to provide some assistance over the Summer month as we have agreed a contract from 1 September therefore they would be providing a service outside of a contract and could therefore put the Executive at possible risk.**  
     
   **Master Contract Agreement**: The Master Contract that was agreed at the March meeting would be used for the Outreach Worker.
2. **Discretionary Fund**  
   David had circulated a brief for a proposed Discretionary Fund. Following a recent unfortunate local incident a number of volunteers and organisations got together for a community event and made a request for funding. While we did not have a process for such requests we should consider some facility where consideration could be made if funding was needed to facilitate any such last minute requests. This fund will not replace the Small Grants project. The Executive have the power to provide such a project and we agreed to an annual maximum fund of £5,000. No criteria has been set but it is proposed that such requests may come as a one-off and where a quick response by means of a round robin email could be considered. When such requests are received it would be agreeable if members could act promptly to avoid delays in giving a decision. If there is considered agreement our normal processes of our Finance Officer’s approval must be obtained before the payment can be processed. However in the event of any absences or unavailability of our Finance Officer if the request is urgent then a decision can be made by the Chair.  
     
   Marlene pointed out that the recent murder was not on the Winstanley Estate but on the York Road Estate and stated that the residents of the York Road Estate are not and do not like to be regarded as residents of the Winstanley Estate.
3. **Building Futures**Helen stated that she has had a report that someone recently went to see Dustine and thought that it was the best service that they have received. Dustine has now been given a full-time contract with the Council and will no longer be available to support us. The team is now considering moving the advisory service into another project which will be pilot tested. The biggest obstacle would be not having the Outreach Worker.  
     
   The In-Work poverty project is not going to go ahead. If it resurrects a new proposal will be presented to the Executive.  
     
   The Community Links programme is self-sustaining and is an ongoing network.
4. **Community Fitness Project Year 1 & 2**Jane updated the meeting on this project’s progress. Grants have been allocated however one disappointment was that applications came from established rather than new groups. One proposal was rejected but it has now merged with another project: KLS Women’s fitness now amalgamated with Andy Beech’s project.   
     
   The group is now evaluating a project where a voucher could be given to individuals. Jane stated it could cover someone being able to apply for a month’s trial for an activity, eg gym sessions.   
     
   All projects will be evaluated.   
     
   A meeting is scheduled to be held shortly.
5. **intergenerational**Wendy stated that this needs to be a much wider project. Other groups must be involved and we must target the hard to reach as that part is not working. They are not being included in any intergenerational activities and it is recognized that some are very hard to identify. We need to change to be able to capture a lot more of these vulnerable, elderly and lonely. We appreciate that there would be a problem by knocking on people’s door to get to these individuals.  
     
   Senia stated that the projects are going better than they did last year. Thames Christian College did a project with John Kirk House, Kambala is working with Haven Lodge, KLS has projects with George Potter.   
     
   Senia then went on to state that the Clinical Commissioning Group has now asked WoW to run a similar project in Roehampton. She then stated that the next events are: 27 June a Coffee Morning at Doris Emerton and on the Saturday a BBQ at Haven Lodge. 11 July taking the elderly to Thames Christian College’s Musical at the Grand.  
     
   Robert stated that we must have a mid-term report and show what we are going to fund. Senia stated that the funding received was minimal and from that was able to get triple funding.  
     
   Helen (G) stated that what is important to recognize is what we have done and funded generated a request to expand outside of the BLSW11 area.
6. **Falcon Road Festival**All plans for the FRF are well on stream. This is a big potential awareness for BLSW11. Robert will send out an email updating on the arrangements. We will need all available Committee members on the day as BLSW11 marque will need to be staffed.
7. **Admin Finance Update** – item not discussed  
     
   **Year Three Planning – discussions then took place on the documents David circulated prior to the meeting**
8. **Battersea Together- Health and Wellbeing Strategic Partnership**Robert presented this project. The concept came out of 2 Battersea Together projects. One from this year concerned Health and Wellbeing in the populations that crosses over everything in our area.  
     
   The strategy is thinking of organizations with whom we have worked or could work with and over a range of ages and to run activities. Groups that come from organisations such as KLS, Caius House, St Peter’s, Providence House, Carneys etc. The concept is that BLSW11 partners with these organisation and invest funding which may help to increase their funding.  
     
   Jane reminded that we must not forget west of Plough Road.  
     
   Wendy thought that this is a brilliant project and if in 8 years time all we had done was to cement their working together this would have been one of the most important things. A meeting will be held in July and will be presented at September’s meeting with a request for funding. BLSW11’s part will be facilitating the project.  
     
   Tessa felt that it is a very good concept but had a number of questions. She wondered how do we do it and not get lost, is it taking over, what part do we play? If we are funding we need to have set the strategy and have oversight.
9. **Enhanced Intergenerational Project**Senia has now made a connection with Homleigh Court. There have been a number of staff changes which made keeping close to them difficult and is suggesting an increase in funding. Helen G said that before we consider any increases in funding we will need to remember that a budget must be considered. Robert said that while we have committed to an Intergenerational project we should look beyond WoW. Whatever we look at should be robust.  
     
   Jane stated that there is someone who lives near with their father who has some form of dementia and wondered whether the Intergeneration project could also consider dementia patients. Syeda felt that there are some dementia groups that may be better placed to help.
10. **Kambala Care Programme**This idea came out of a conversation with Donna, David and Robert whereas there could be some form of partnership with Kambala. Kambala is an active Residents Association within the patch with an opportunity to model a formal partnership with one of their projects. How do we work with other Residents Association, eg FERA etc. Could this be considered as something with funding from the Small Grants programme? A pilot project is being worked on.   
      
    Syeda reminded us that there are a lot of community groups around the patch and we need to be careful that we are not seen as only working with ones with a link to the Executive.
11. **Lobbying on Environmental Issues**  
    This is covered in our current documents. Sharon’s group met on 11 May. Agreed to meet again and input on some areas of concern. The group is grateful for feedback but concern was raised that some of the issues may be better served by other groups. This Sub Group will need to consider this and liaise with the council as some lobbying support could be given. The group has lots of energy and inspiration. Some of the issues on estates may be bigger than dog fouling, issues such as electric charging stations and pollution.   
      
    Jane commented about the discrepancies with TFL and Google maps about the cycle route around Petergate.
12. **Small Grants Successor**David performed an evaluation on the Small Grants projects. Some of them worked and some did not. He did not have enough information to carry out a full detailed review and while we had some successes we have had no evidence. He is not stating that this should be continued nor that it should not but a new grant programme must have a better strategic outcome.   
      
    Robert stated that he did not want to discount a resident who has come up with a project and need some funding.  
      
    Helen (G) stated that she is involved with a Local Trust initiative on Community Empowerment, something like a small community project which would be great for a community grant pot but how a legacy of a community pot is sustained. Helen will circulate a link to the Local Trust website on emerging funding. It is accepted that when communities ask for money they also need expertise.  
      
    We now have an Outreach Worker and a load of projects so that when we get together in September we need to agree the projects for our Year 3 Plan. We will need to get the proposals together. David to circulate some documents prior to our next meeting.
13. **Any Other Business**  
      
    We need to have our AGM and a date will be put together possibly around the last week in September ?27/28
14. **Dates of next meeting**Our next meetings are:
    1. Thursday 14 September 10.30 am Providence House
    2. **AGM Venue, Date and timing TBA**
    3. Thursday 7 December 10.30 am Providence House.